

# 2023 Orange County HomeGrown Farmers Market Vendor Registration

Please complete both sides of form.

Registering for: ☐ Orleans Saturday Market ☐ Valley Tuesday Market

Name:	Please include vendor name (include farm and/or business name, if applicable) and names of immediate family members who assist in the cultivation or production of the same property listed below. (Name tags will be made for the name(s) listed below.)		
Home Address: (Production Site)	Street Address (Please <b>do not</b> use a P.O. Box)		
	Town	County	Zip Code
Phone:	Home Phone		Cell Phone
E-mail Address:			
Emergency Contact Info.	Name	Phone	

Check all applicable boxes:

☐ **Adult Vendor (age 18 and up)**

Vendors may not vend on the same day that they register.

☐ **Rookie Vendor (age 11-17)**

Rookie vendor must have a parent co-sign the vendor agreement.

☐ **Child Vendor (10 and under)**

The annual registration fee is waived for vendors age 10 and under. Child vendor must have a parent co-sign the vendor agreement. Product must be from child vendor.

☐ **W.I.C. Vendor** ☐ **SNAP Vendor** ☐ **Both**

☐ **Licensed by State Egg Board & presented license** (If applicable) # \_\_\_\_\_  
(License must be displayed at all times. A copy of the license must be turned at the time of registration.)

☐ **Interested in vending at the November 11, 2023 HomeGrown Holiday Market**

☐ **Orange County HomeGrown may use vendor photos for promotion.**

For Office Use Only				
5' x 10'	10' x 10'	Car	Truck/Van	Buggy
Space Request				
Vendor Type	Produce/Farmer	Baker	Artist	Crafter
				Other

Points			
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☐ **\$50.00 Fee for Saturday Orleans Cash or Check #** \_\_\_\_\_

☐ **\$30.00 One day vending fee. Cash or Check#** \_\_\_\_\_

☐ **\$20.00 Fee for Tuesday French Lick Cash or Check#** \_\_\_\_\_ **Please**  
return vendor application and agreement to: **Orange County HomeGrown, PO Box 244, Paoli, Indiana 47454.**

## 2023 Orange County HomeGrown Farmers Markets Vendor Agreement

The mission statement of the Orange County HomeGrown organization, the Markets' sponsor, is to promote the small-town neighborly values, the natural forests, the cultural and recreational opportunities, and the healthy family farms that make Orange County an attractive place to live, work, play, raise a family, start a business, or retire. The organization operates as a community-service, nonprofit, all-volunteer organization with tax-exempt status.

The purpose of the HomeGrown Farmers Markets is to provide income for our local producers; fresh, local products for our customers; and a gathering place that nurtures a sense of community. The Market features produce, art, crafts, baked goods and services. Our vendors or their immediate families grow, create, make and/or bake all products. The Markets' Buck-a-Book program, an administrative function, trades and sells donated books to support the Markets financially. The Markets rely on the honesty and integrity of each vendor to sustain the Markets' spirit.

### REVOCATION OF MARKET PARTICIPATION

As stated above, "the Markets rely on the honesty and integrity of each vendor to sustain the Markets' Spirit." Any vendor who is considered by the Market Manager to be in violation of the rules as stated on this signed registration form or to be in violation of the "**Spirit**" of the Market may have his or her participation in the Market immediately revoked and suspended for the remainder of the Market year. This includes speaking ill of the Market or its vendors. Any petition for re-installation into the Markets in any subsequent year will be considered by the Board on a case-by-case basis.

*SPECIFIC RULES AND GUIDELINES OF THE VENDOR'S AGREEMENT REGARDING PARTICIPATION IN THESE MARKETS ARE STATED ON THE BACK OF THIS SHEET.*

**By signing below you certify that you have read, understood and intend to adhere to all rules and guidelines as stated in the 2023 Orange County HomeGrown Farmers Market Vendor Agreement and Vendor Handbook.** You further understand that should you fail to comply with these guidelines, your participation in the Orange County HomeGrown Farmers Market will be terminated.

Vendor Name: (Please print legibly.)

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Vendor Signature:

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Date: \_\_\_\_\_

# Review, Sign and Return with Registration Form and Payment

## 2023 Orange County HomeGrown Farmers Market Vendor Agreement

This "Vendor Agreement" helps ensure the Farmers Markets will provide the highest quality local products to the public. The "Vendor Agreement" helps assure that all vendors comply with the same standards. This is particularly true regarding the prohibition against reselling goods. The Markets define a "resold good" as that essential product that is not produced by the vendor's labor. The Markets rely on the honesty and integrity of each vendor to sustain the Markets' spirit. Vendors must accept the following rules to participate in the Markets and receive their Certificate of Authorization.

1. Orange County Home Grown Farmers Market vendors reside in Orange County, Indiana, or its contiguous counties: Dubois, Washington, Crawford, Lawrence, Monroe, Davis, Harrison, or Martin
2. Vendors register only themselves to sell their own products. This registration does not provide a vendor with the opportunity to sell items produced by persons other than the vendor.
3. Exceptions to rule 2 are allowed in the case when vendors are physically unable to be present to sell. In such instances the vendor's products may be sold by an immediate member of the vendor's family on **a one-time basis**. Immediate family members are considered to be a spouse, parent, sibling or child. Immediate family members are not to vend such products repeatedly. To do so may jeopardize the registered vendor's continued position with the Markets. The Markets reserve the right of inclusion/exclusion on a case-by-case basis.
4. Separate registrations are required for each and every vendor.
5. Vendors will sell only produce grown, products created or services rendered by the vendors.
6. **Reselling is strictly prohibited!**
7. The Markets may request a vendor production-site visit. Refusal to host a site visit excludes the vendor from the Market.
8. Vendors under the age of 18 must have their parents co-sign the vendor agreement.
9. The Markets will authorize vendors offering atypical goods or services on a case-by-case basis.
10. No live animals may be sold or given away.
11. Vendors must prominently display their Certificates of Authorization at all times at their points of sale. Vendors must also wear their name badges at all times.
12. Orleans Farmers Market Parking: After unloading, vendors should remove vehicles from the Square onto side streets as far away from the Market as practical, unless selling from their vehicles, thus allowing customers easy access to the Market. Horses should be tethered beneath tree in the lot adjacent to the U.S. Post Office. Trucks, vehicles with trailers, SUV's and vans may not park on United Methodist Church property. Only cars may use church parking lot.
13. Valley Farmers Market Parking: Valley Farmers Market vendors should park in the Former Police Station lot. Vendors may only unload from the Green.
14. Vendors must arrive to set up one-half hour prior to the Orleans Farmers Market opening and 15 minutes prior to the Valley Farmers Market opening or lose their assigned space for that day. Latecomers may set up at other available locations, under the direction of Market staff.
15. Vendors will maintain their areas during Market hours and help clean the Market area before leaving.
16. Vendors must remain at the Markets until closing time unless they have communicated to the Host Tent extenuating circumstances.
17. Vendors who will be absent from the Market must inform a volunteer or Kim Arnold at 812-653-0977.
18. Vendors are responsible for the behavior of their children. Vendors should not allow their children to disrupt other vendors and Market customers. Children must be supervised at all times.  
The Market requests vendors who smoke to please do so in an area away from neighboring vendors and Market customers. Market volunteers are available to staff a vendor's booth for smoking breaks. We ask that vendors not smoke in restrooms. No smoking, eating or drinking is permitted in any food booth.
19. All pets must be kept on a leash or in a carrier. Pet owners are required to clean up any solid dog waste. Vendors who sell baked goods may not have pets in their booths.
20. The Market prohibits pricing it determines is noncompetitive. Vendors should post their prices clearly for customer convenience.
21. The Market registration does not purchase a space. The Market will honor reserved spaces to the fullest extent possible. Circumstances may dictate that a vendor must adjust his or her space based upon circumstances. We appreciate and expect your cooperation. Spaces will be 10'x10' or as assigned. Vendors are asked to stay within the space size assigned to them. Vendors are asked to make efforts to keep the walks clear so that market shoppers can easily move about. Established vendors were grandfathered into their customary spaces from past seasons. Vendors will be assigned a permanent space when they register, if they so choose; otherwise, they will occupy a vacant space upon contacting the Host Tent. If a grandfathered space becomes available, that space will be offered on the basis of a point system.
22. Egg producers must be licensed by the State Egg Board and present a copy of the license when registering. License must be displayed at all times. An up to date copy must be on file with the Market Manager.
23. Bakers/Food Handlers must comply with Health Department Guidelines.
24. Meat vendors must have a permit from the County they live in and produce from. An up to date copy must be on file with the Market Manager.
25. We ask that vendors make a donation to the Farmers Market when they've had a "good day."

**Authorized Product List**

Apples ☐  
 Asparagus ☐  
 Beans, dried ☐  
 Beets ☐  
 Blackberries ☐  
 Brussel Sprouts ☐  
 Raspberries ☐  
 Black Raspberries ☐  
 Blueberries ☐  
 Broccoli ☐  
 Cabbage ☐  
 Cantaloupes ☐  
 Carrots ☐  
 Cauliflower ☐  
 Chard ☐  
 Cherries ☐  
 Chestnuts ☐  
 Chili Peppers ☐  
 Corn ☐  
 Cucumbers ☐  
 Eggs (must have license) ☐  
 Eggplant ☐  
 Fennel ☐  
 Flowers, dried ☐  
 Flowers, edible ☐  
 Flowers & Plants, not edible ☐  
 Garlic ☐  
 Ginger ☐  
 Gooseberries ☐  
 Grapes ☐  
 Green Beans ☐  
 Greens ☐  
 Herbs ☐  
 Horseradish ☐  
 Kale ☐  
 Kohlrabi ☐  
 Lettuce ☐  
 Lima Beans ☐  
 Mushrooms ☐  
 Okra ☐  
 Onions ☐  
 Parsnips ☐  
 Peaches ☐  
 Pears ☐  
 Peas ☐  
 Peppers, sweet ☐  
 Persimmons ☐  
 Plums ☐  
 Potatoes ☐  
 Pumpkins ☐  
 Quince ☐  
 Radishes ☐  
 Rhubarb ☐  
 Rutabaga ☐  
 Salad Greens ☐  
 Scallions ☐  
 Snow Peas ☐  
 Sugar Snap Peas ☐  
 Sorrel ☐  
 Spinach ☐  
 Squash, summer ☐  
 Squash, winter ☐  
 Strawberries ☐  
 Sweet Potatoes ☐  
 Tomatillos ☐  
 Tomatoes ☐  
 Turnips ☐  
 Watermelons ☐  
 Zucchini ☐

**Baked Goods:**

Brownies ☐  
 Cake ☐  
 Caramels ☐  
 Cookies ☐  
 Fudge ☐  
 Muffins ☐  
 Pies (no cream/custard pies) ☐  
 Quick Bread ☐  
 Salt Rising Bread ☐  
 Scones ☐  
 Yeast Bread ☐  
 Yeast Rolls ☐  
 Jam or Jellies ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐

**Meat**

Beef ☐  
 Chicken ☐  
 Turkey ☐  
 Fish ☐  
 Pork ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐

**Miscellaneous:**

**NO CANNED GOODS ALLOWED**  
**NO PICKLES/PICKLED VEGS.**  
**NO CREAM OR CUSTARD PIES**  
**NO MERENGUES**  
**NO PERSIMMON PUDDING**

Catnip ☐  
 Chestnuts ☐  
 Decorative Corn ☐  
 Field Corn ☐  
 Gourds ☐  
 Hickory Nuts ☐  
 Maple Syrup ☐  
 Ornamental Peppers ☐  
 Peacock Feathers ☐  
 Plant Starts ☐  
 Sassafras ☐  
 Sorghum ☐  
 Straw Bales ☐  
 Sunflower Heads ☐  
 Walnuts ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐

**Art & Crafts:**

Bird Feeders ☐  
 Bird Houses ☐  
 Crochet Items ☐  
 Fresh Flower Arrangement ☐  
 Jackets ☐  
 Jewelry ☐  
 Knitted items ☐  
 Leather Goods ☐  
 Photographs ☐  
 Purses ☐  
 Rugs ☐  
 Rustic Furniture ☐  
 Scrubs ☐  
 Shirts ☐

Soaps ☐  
 Stationary ☐  
 Stools ☐  
 Wreaths ☐

\_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐  
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 \_\_\_\_\_ ☐

**Services:**

\_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐

**Atypical Products:**

\_\_\_\_\_ ☐  
 \_\_\_\_\_ ☐

**Please read the entire Vendor Handbook before filling this form!!**

Vendors will sell only produce grown, products created or services rendered by the vendors.  
 Reselling is prohibited!  
 Market produce harvested for sale shall not be further processed.  
 No product offered at the Orange County HomeGrown Farmers Markets shall be purchased at an auction, wholesaler or retailer.  
 The Market prohibits the selling of pets or any essential product not produced by the vendor.  
 No live animals may be sold or given away.  
 The Humane Society is exempt from this prohibition.  
 The Market will authorize vendors offering atypical goods or services on a case-by-case basis.  
 Egg producers must be licensed by the State Egg Board and provide a copy of the license when registering. License must be displayed at all times.  
 Market produce harvested for sale shall not be further processed.  
 No purchased raw materials or commercially prepared products may be sold, unless significantly transformed through handcrafting to create original quality work by the vendor. No craft items made from kits, reproductions of artwork not created by the vendor, and commercially manufactured clothing, unless substantially altered and enhanced by the vendor will be allowed.  
 The starting material must be significantly altered and enhanced by the vendor, and the finished product should artistically dominate any commercial components used in the product. Craft items that involve the consolidation of two or more commercial products without any artistic or creative input from the vendor do not qualify.  
 Vendors selling baked goods and other food items should be familiar with the Indiana State Department of Health Food Safety Regulations for Farmers Markets.